

## **Educational Specifications**

Educational specifications are written after consultation with appropriate staff, consultants and citizens. The content of a set of educational specifications would include all or part of the following items:

A. A statement of the educational philosophy as it pertains to the specific construction project.

B. Community and School Characteristics:

1. The plan of organization and expected enrollments of the school:
  - a. Grade levels; and
  - b. Maximum expected enrollments with trends and projections, if necessary.
2. The construction plan for the facility is it to be a new facility, an addition, or a phased program leading to a complete facility?
3. Special services to be provided:
  - a. Guidance programs;
  - b. Social worker's programs;
  - c. Provisions for exceptional children; and
  - d. Others.
4. The special provisions needed for community use:
  - a. Cooperative park/school arrangement;
  - b. Parent-teacher associations;
  - c. Community athletic programs; and
  - d. Others.
5. The extent that adults shall use this facility;
6. The extent to which students shall be transported and the facilities that must be included to handle this service adequately;
7. The cafeteria services to be provided and the maximum number likely to be served;
8. The policy regarding multiple use of spaces; and
9. Other pertinent data relating to the project.

C. Site Characteristics:

Site considerations necessary for this project:

- a. Site size and location defined; and
- b. Recommended building orientation; service drives; parking requirements for staff, students, and public; sidewalk and other approaches; outside lighting.

D. Requirements of the Physical Plant:

1. Instructional functions and spaces required. A statement of instructional purposes is to precede the description of each area:
  - a. Number of spaces required by function; and
  - b. The relationships of these spaces.
2. The noninstructional spaces required. Each space to be described by function and spaces required;
3. Relationships of spaces required:
  - a. Inter-relationship between instructional areas;

- b. Relationship between instructional and noninstructional spaces; and
  - c. Relationship of spaces to site.
4. Environmental factors should be described in terms of educational relationships or concerns.
- E. Additional information or comments as necessary to further interpret the educational program.

**Date:**